Office of the Clerk U.S. Courthouse

500 Pearl	Street, New York, N.Y. 100	007-1213		
	Date:			
	In Re:			
		-V-		
	Case #:	()	
Dear Litigant,				
Enclosed is a copy of the judgm	nent entered in your case.			
Your attention is directed to Rule that if you wish to appeal the judgment date of entry of the judgment (60 days is party).	in your case, you must file a	a notice of appe	eal within 30	days of the
If you wish to appeal the judgm within the required time, you may make of Fed. R. App. P. 4(a)(5). That rule re failure to file your notice of appeal within other parties and then filed with the Pro S (90 days if the United States or an office	a motion for an extension of equires you to show "excusation the time allowed. Any such that the following of the office no later than 60 days."	f time in accordable neglect" or the ch motion must as from the date	lance with the r "good cause first be serve of entry of th	e provision e" for your ed upon the
The enclosed Forms 1, 2 and 3 them if appropriate to your circumstance		ons, and you m	ay choose to	use one of
The Filing fee for a notice of ap the "Clerk of the Court, USDC, SDNY" accepted.				
	J. Michae	l McMahon, C	Clerk of Cou	rt
	by:			
		,	Deputy Cler	k

APPEAL FORMS

Office of the Clerk U.S. Courthouse 500 Pearl Street, New York, N.Y. 10007-1213

		X				
				NOTICE OF APPEAL		
-V-						
		X	civ.	()		
Notice is hereby given th	at		(party)			
hereby appeals to the United State	es Court o	f Appeals for		it from the Judgme	nt [describe it	
entered in this action on the		day of				
entered in this action on the	(day)		(month)	(year)		
			(Signature)			
				(Address)		
			(City, Sta	ate and Zip Code)		
Date:			() <u>(Tel</u>	ephone Number)		

<u>Note</u>: You may use this form to take an appeal provided that it is <u>received</u> by the office of the Clerk of the District Court within 30 days of the date on which the judgment was entered (60 days if the United States or an officer or agency of the United States is a party).

FORM 1

APPEAL FORMS

Office of the Clerk
U.S. Courthouse
500 Pearl Street, New York, N.Y. 10007-1213

	X				
-V-	MOTION FOR EXTENSION OF TIME TO FILE A NOTICE OF APPEAL				
	 X	civ.	()	
Pursuant to Fed. R. App. P. 4(a)(5),		(party)			_ respectfully
requests leave to file the within notice of appeal of desires to appeal the judgment in this action enter notice of appeal within the required number of day [Explain here the "excusable neglect" or "good cause"	red on	(day)	file a notic	_ but f	rty) failed to file a
required number of days.]					
		(%)	gnature)		
		(31)	gnature)		
		(Ad	ldress)		
		(City, Sta	te and Zip (Code)	
Date:	()(Telepho	 one Number	·)	

<u>Note</u>: You may use this form, together with a copy of Form 1, if you are seeking to appeal a judgment and did not file a copy of Form 1 within the required time. If you follow this procedure, these forms must be <u>received</u> in the office of the Clerk of the District Court no later than 60 days of the date which the judgment was entered (90 days if the United States or an officer or agency of the United States is a party).

FORM 2

Office of the Clerk U.S. Courthouse 500 Pearl Street, New York, N.Y. 10007-1213

X	K			
-V-	NOTICE OF APPEAL AND MOTION FOR EXTENSION OF TIME			
 X	civ. ()			
the United States Court of Appeals for the Second	hereby appeals to (party) Circuit from the judgment entered on ion of the judgment]			
respectfu (party)	I in the Clerk's office within the required time ully requests the court to grant an extension of time in			
a. In support of this request,	states that			
this Court's judgment was received on	(party) and that this form was mailed to the ate)			
	(Signature)			
	(Address)			
	(City, State and Zip Code)			
Date:	() (Telephone Number)			

<u>Note</u>: You may use this form if you are mailing your notice of appeal and are not sure the Clerk of the District Court will <u>receive</u> it within the 30 days of the date on which the judgment was entered (60 days if the United States or an officer or agency of the United States is a party).

FORM 3

Office of the Clerk U.S. Courthouse 500 Pearl Street, New York, N.Y. 10007-1213

	X			
-V-		AFFIRM	ATION OF SERVICE	E
	 X	civ.	()	
Ι,		, declare under	penalty of perjury that	t I have
served a copy of the attached				
upon				
whose address is:				
Date:New York, New York				
		(Si	gnature)	_
		(A	ddress)	_
		(City, Sta	te and Zip Code)	<u>—</u>

FORM 4